



THE UNIVERSITY OF MAKENI

(Makeni-Sierra Leone)

POSTGRADUATE STUDIES APPLICATION FORM

REGISTRATION DETAILS

Date of Application	
Application Number	

Photo here

PERSONAL DATA

Surname	First name	Middle name
Date of birth	Marital status	Gender

CONTACT INFORMATION

Citizenship	Place of Birth (Town and Country)	Passport/ID
Country of residence	Town of residence	Postal address
Telephone number	Mobile number	Email

COMPUTER SKILLS (Mark one field)

Fair	Good	Excellent

COURSES (Mark one field)

MBA Finance	Master in Education	MA. Sustainable Development

EDUCATIONAL HISTORY

EDUCATION LEGAL DURATION

A) Primary Education (N° of Years)	B) Secondary Education (N° of Years)	C) University Bachelor Education (N° of Years)	D) Any other University education (e.g. MA, MBA, PhD, etc.) (N° of Years)	TOTAL Education Legal Duration (A+B+C+D) (N° of Years)
Name of the Bachelor Degree title	Name of University awarding the Bachelor	City of the University awarding the Bachelor	Date of Bachelor graduation	Highest University Degree (MA, MBA, PhD, etc.)

STATEMENT OF MOTIVATION

Certification By Employing Authority (If Any).

This section is to be completed by the **Employing Authority** where applicable.

Name of institution or organisation:.....
.....

Address:.....
Name of person certifying:.....
Position or Rank :..... Telephone.....

I certify that Mr./Mrs./Ms.....has been employed in this institution or establishment and has been personally known to me for a period of:.....years/months and that to the best of my knowledge and belief, the information given in this form is correct.

Signature:

Date:

Official Stamp

IMPORTANT

AN APPLICANT WHO MAKES A FALSE STATEMENT OR WITHHOLDS RELEVANT INFORMATION MAY BE REFUSED ADMISSION. IF HE/SHE HAS ALREADY BEEN ADMITTED INTO THE UNIVERSITY, HE/SHE WILL BE WITHDRAWN FROM THE COURSE.

CORRECTION OF NAME

FOR THE PURPOSE OF THE UNIVERSITY, STUDENTS ARE ONLY KNOWN BY THE NAMES USED IN THEIR WASSCE/O'LEVELS AND ARE KNOWN BY THOSE NAMES ONLY IN THE SEQUENCE IN WHICH THEY ARE WRITTEN.

DECLARATION

I, Mr./ Mrs./ Miss:.....certify that the information provided above is true and will be held personally responsible for its authenticity and will bear any consequences for any false information provided.

INSTRUCTIONS

- 1. Please attach two (2) unused WAEC scratch cards for WASSCE or original(s) of Levels.**
- 2. Attach all relevant photocopies of certificates, transcript and other related relevant document(s) to this form and forward them through (DHL for international postage to the Registry), or University of Makeni Azzolini Highway, P.O. Box 2.**
- 3. Attach two new passport size photos with your name and signature clearly written at the back of each photo.**
- 4. Forms obtained and completed should be returned immediately to the Registry for processing.**
- 5. THIS FORM COSTS LE 500,000 including one prospectus.**
- 6. Interviews will be conducted for all applicants before enrollment. Applicants are to pay an interview fee of le 100,000 before interview.**
- 7. All students must pay 50% of their fees before the start of class.**
- 8. All monies, both fees and the cost of this form, that are paid to the university are non-refundable under all conditions. Any and all refunds of monies paid are totally at the discretion of the University.**
- 9. This form will be invalidated, if, upon request, a valid University of Makeni receipt for its purchase is not produced.**

- 10. THIS FORM IS NOT TO BE USED FOR MBA IN IMPACT ENTREPRENEURSHIP OR SHORT TERM COURSES**